



Minutes
 Monthly Progress Meeting for February 2021
 Wolf Road Reconstruction Phase I Study
 Village of Indian Head Park, Illinois
 February 1, 2021, 2 P.M.

Invitee	Representing	Present	Absent
John DuRocher, Village Administrator	Village of Indian Head Park (Village)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Hinshaw, Village President	Village of Indian Head Park	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Shawn Kennedy, Village Trustee	Village of Indian Head Park	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Katie Bell, P.E., Project Studies Manager	Cook County Department of Transportation and Highways (County)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Sanjay Joshi, P.E., Project Manager	Cook County Department of Transportation and Highways	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tara Orbon, P.E., Bureau Chief of Project Development	Cook County Department of Transportation and Highways	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Darcie Gabrisko, P.E., Project Manager	Strand Associates, Inc. [®] (Engineer)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Gazdziak, P.E., Project Engineer	Strand Associates, Inc. [®]	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Raymond Pu, E.I.T., Roadway Engineer	Strand Associates, Inc. [®]	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tony Spinelli, P.E., CFM, Village Engineer	Strand Associates, Inc. [®]	<input checked="" type="checkbox"/>	<input type="checkbox"/>

A virtual meeting was held on Monday, February 1, 2021, at 2 P.M. The purpose of the meeting was to discuss items that have been advanced since the previous monthly progress meeting, items that are anticipated to be advanced before the next monthly progress meeting, and any other items related to the progress of the project.

1. Items Advanced Since Previous Meeting

- a. The Environmental Survey Request (ESR) was submitted to IDOT in January 2021. IDOT has yet to confirm receipt of the ESR or provide the sequence number. Engineer will continue tracking this item until the sequence number is provided.
- b. The data request that was submitted to the Federal Emergency Management Agency (FEMA) in December 2020 has not yet been fulfilled. Engineer requested a status update, but it has not been provided. For now, the hydraulic analysis is progressing on the items that do not require the FEMA data.
- c. Existing drainage pattern review has commenced.
- d. Coordination of the traffic count data is ongoing between Engineer and County. It was decided that the 2019 traffic count data (by others) would be used as the basis of the design year traffic data request to the Chicago Metropolitan Agency for Planning (CMAP).
- e. Crash reports have been received from municipality police departments. Analysis of this information has commenced.
- f. Public initiation letter responses are being logged and responded to as they are received.
- g. Kickoff meetings were held with the Village of Burr Ridge and the City of Countryside.
 - (1) Information that was requested from the Village of Burr Ridge has not yet been provided.
 - (2) County located the speed reduction request letter discussed in the Village of Burr Ridge kickoff meeting. County will search its records to locate County's response to the letter and provide this information to Engineer.

2. Items to be Advanced Before Next Meeting

- a. Hydraulic coordination and analysis will continue. The FEMA data is critical to advancing the hydraulic analysis. Engineer will continue to follow up with FEMA to collect that information.
- b. Traffic count data will be adjusted by Engineer as discussed with County. The design year traffic request letter will be provided to County for review before it is sent to CMAP. When the design year traffic data is provided by CMAP, further coordination will be required between Engineer and County to determine how to apply that data to the 2020 traffic counts collected by Engineer.
- c. Analysis of the crash data will continue and be summarized into a report for County's review. County does not have a standard report format to follow; therefore, whatever has been acceptable for other IDOT Bureau of Local Roads projects can be used.

3. Items for Which Input is Needed

- a. The Wetland Delineation Report is still being reviewed by County drainage staff, but the review is anticipated to be completed soon. Based on the extent of the comments provided, Engineer may be able to submit the revised report concurrently to County and IDOT.
- b. The center of the ROW does not match the existing centerline of the roadway in many areas throughout the corridor. County will follow up with Engineer to provide guidance on how it establishes the existing roadway alignment on other projects. In general, County desires to establish the roadway alignment in the center of the ROW, but specific circumstances may preclude that from occurring. Engineer confirmed the land surveyor established the ROW along the corridor.

4. Anticipated Submittal Schedule

- a. The design year traffic request is anticipated to be submitted to CMAP in February 2021.
- b. The Wetland Delineation Report is anticipated to be submitted to IDOT in February 2021, pending when review comments are provided by County.
- c. The Crash Analysis Report is anticipated to be submitted to County for review in March 2021.
- d. Findings from the review of the existing location drainage and hydraulic analysis are anticipated to be submitted to County for review in March 2021. The existing conditions will be agreed to before the proposed conditions are established.
- e. The Bridge Condition Reports (BCR) submittal schedule will be determined as the hydraulic analysis progresses. Findings from the hydraulic analysis must be documented in the BCR.

5. Open Forum

A permit request was received by County for the proposed gas station entrance at the intersection of Joliet Road and Wolf Road. County noted concerns regarding the proximity of the proposed gas pumps to the existing roadway and that any Wolf Road alignment shift or widening may impact the proposed conditions shown on the permit request. Village clarified that the permit request was to officially make County aware of that potential development and that the future of that development is uncertain.



If there are any additions or comments, please call 815-744-4200 ext. 3124.

Prepared and respectfully submitted by Matt J. Gazdziak.

c: All Participants