



Minutes
 Monthly Progress Meeting for February 2022
 Wolf Road Reconstruction Phase I Study
 Village of Indian Head Park, Illinois
 February 7, 2022, 2 P.M.

Invitee	Representing	Present	Absent
John DuRocher, Village Administrator	Village of Indian Head Park (Village)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Andy Ferrini, Assistant Village Administrator	Village of Indian Head Park	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Hinshaw, Village President	Village of Indian Head Park	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Shawn Kennedy, Village Trustee	Village of Indian Head Park	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Katie Bell, P.E., Project Studies Manager	Cook County Department of Transportation and Highways (County)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sanjay Joshi, P.E. Project Manager	Cook County Department of Transportation and Highways	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Darcie Gabrisko, P.E., Project Manager	Strand Associates, Inc. [®] (Engineer)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Gazdziak, P.E., Project Engineer	Strand Associates, Inc. [®]	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Raymond Pu, E.I.T., Roadway Engineer	Strand Associates, Inc. [®]	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tony Spinelli, P.E., CFM, Village Engineer	Strand Associates, Inc. [®]	<input checked="" type="checkbox"/>	<input type="checkbox"/>

A virtual meeting was held on Monday, February 7, 2022, at 2 P.M. The purpose of the meeting was to discuss items that have been advanced since the previous monthly progress meeting, items that are anticipated to be advanced before the next monthly progress meeting, and any other items related to the progress of the project.

1. Items Advanced Since Previous Meeting

The BCRs for the Wolf Road over Flag Creek Bridge and Wolf Road over Abandoned Flag Creek Box Culvert were resubmitted to the County for concurrence. After the meeting, the County provided concurrence on the reports, and they were submitted to IDOT for review.

2. Items to be Advanced Before the Next Meeting

- a. The Alternatives Analysis Summary Report will be updated after the County comments are provided to Engineer. The Village's comments have already been provided to Engineer.
- b. Preparations for the project's first Public Information Meeting will begin.

3. Items for Which Input is Needed

- a. The County anticipates providing comments on the Alternatives Analysis Summary Report in the near future.
- b. Discussions regarding the format of Public Meeting No. 1 (in person versus virtual) continued. It was ultimately decided that the meeting would be held in person with a target date of Thursday, April 7, 2022.
 - (1) After the Monthly Progress Meeting for January 2022, Engineer reviewed the project scope, which anticipated that the public information meetings would be held in person. Engineer determined that if Public Meeting No. 1 were to be held in a virtual format, additional out of scope effort would be incurred because of additional coordination with IDOT and a change in how the project content would be presented to meeting attendees. IDOT prefers that public information meetings are held in person and requires additional coordination and planning to occur if they are desired to be held in a virtual format.
 - (2) The County and Village do not wish to introduce additional out of scope efforts to the project at this time.



- (3) The County offered the use of a public involvement consultant to help facilitate Public Meeting No. 1 if it were to be held in a virtual format to help reduce Engineer's out of scope efforts. Engineer noted that this would still require additional coordination with the consultant and IDOT, which may increase the length of time required to plan for Public Meeting No. 1.
- (4) The Village requested that Public Meeting No. 1 be held on Thursday, April 7, 2022, as that date lines up with other meetings the Village already has scheduled that Public Meeting No. 1 and the open comment period can be promoted at. This date is available for Engineer and County.
- (5) It was agreed that, for the desired Public Meeting No. 1 date to be met, the meeting should be held in an in-person format.
- (6) The materials prepared for the in-person meeting (i.e., exhibits, list of frequently asked questions, and comment forms) will be posted to the Village's Web site following the meeting.
- (7) A comment period of at least two weeks will be open following Public Meeting No. 1. Engineer will be the point of contact for comments to be submitted to, but the Village will also be available to collect comments and will share them with Engineer.
- (8) An exhibit will be prepared that focuses on the intersection of Wolf and Joliet Roads to highlight the differences between the two corridor alternatives at this critical location.
- (9) A date for the Public Meeting No. 1 dry run will be established after County comments on the Alternatives Analysis Summary Report are provided to Engineer.

4. Anticipated Submittal Schedule

The Alternatives Analysis Summary Report is anticipated to be resubmitted to the Village and County in February 2022, pending when the County comments are provided to Engineer.

5. Open Forum

The Village is in the process of permitting a new mixed-use development along Joliet Road, west of Vine Street. The traffic volumes that are generated from this development are not anticipated to have an impact on the Wolf Road project. The development also does not preclude other developments in the "Triangle Area" or a potential future Vine Street extension to Wolf Road.

6. Next Meeting

The Monthly Progress Meeting for March is currently scheduled for March 7, 2022, at 2 P.M. via Microsoft Teams Meeting; however, this meeting may be canceled if the Public Meeting No. 1 dry run is scheduled around the same time. Engineer will follow up with the Village and County if this is the case.

If there are any additions or comments, please call 815-744-4200 ext. 3124.

Prepared and respectfully submitted by Matthew J. Gazdziak, P.E.

c: All Participants
Tara Orbon, P.E., Cook County Department of Transportation and Highways