



Minutes
 Monthly Progress Meeting for January 2022
 Wolf Road Reconstruction Phase I Study
 Village of Indian Head Park, Illinois
 January 10, 2022, 2 P.M.

Invitee	Representing	Present	Absent
John DuRocher, Village Administrator	Village of Indian Head Park (Village)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Andy Ferrini, Assistant Village Administrator	Village of Indian Head Park	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Hinshaw, Village President	Village of Indian Head Park	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Shawn Kennedy, Village Trustee	Village of Indian Head Park	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Katie Bell, P.E., Project Studies Manager	Cook County Department of Transportation and Highways (County)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sanjay Joshi, P.E. Project Manager	Cook County Department of Transportation and Highways	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Darcie Gabrisko, P.E., Project Manager	Strand Associates, Inc. [®] (Engineer)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Gazdziak, P.E., Project Engineer	Strand Associates, Inc. [®]	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Raymond Pu, E.I.T., Roadway Engineer	Strand Associates, Inc. [®]	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tony Spinelli, P.E., CFM, Village Engineer	Strand Associates, Inc. [®]	<input checked="" type="checkbox"/>	<input type="checkbox"/>

A virtual meeting was held on Monday, January 10, 2022, at 2 P.M. The purpose of the meeting was to discuss items that have been advanced since the previous monthly progress meeting, items that are anticipated to be advanced before the next monthly progress meeting, and any other items related to the progress of the project.

1. Items Advanced Since Previous Meeting

- a. The Alternatives Analysis Summary Report was submitted to the Village and County for review.
- b. County review comments on the Traffic Capacity Analysis Report were addressed and the revised deliverable was included as part of the Alternatives Analysis Summary Report. Dispositions to the review comments will be provided to the County.
- c. The BCRs were revised based on County review comments.
 - (1) Engineer recommendation that the Wolf Road over Flag Creek Bridge be fully reconstructed did not change after County review.
 - (2) Engineer recommendation that the Wolf Road over Abandoned Flag Creek Box Culvert be rehabilitated changed based on additional information provided by County as part of its review comments. The new recommendation is that this structure be fully reconstructed. The BCR will be revised accordingly.

2. Items to be Advanced Before the Next Meeting

- a. The BCRs will be revised based on County review comments.
- b. Preparations for the project’s first Public Information Meeting will begin.

3. Items for Which Input is Needed

- a. The Alternatives Analysis Summary Report is under review by the Village and County. Engineer requested review comments be provided by mid-February 2022 so that the previously discussed schedule to get to the first Public Information Meeting can be maintained.
- b. The format of the first Public Information Meeting needs to be determined before Engineer can prepare content for the meeting, as the format may dictate how project information is presented.
 - (1) Based on the fluid COVID situation and current Village and County guidelines, a virtual Public Information Meeting needs to be evaluated. The County recently hosted a



Public Information Meeting for the Plainfield Road project near the Village that was successfully held in a virtual format.

- (2) The Public Information Meetings for this project were scoped as in-person events, so an evaluation is required to compare anticipated efforts for virtual meetings versus the efforts already included in the scope.
- (3) A Public Involvement Plan was not part of the scope of this project.
- (4) Engineer will contact IDOT to determine what it would need to approve before the hosting of a virtual Public Information Meeting. IDOT previously indicated that it prefers in-person Public Information Meetings over those hosted virtually.
- (5) If a virtual format is used, County suggested hosting an “office hours” event where residents without access to the virtual event can attend and participate in the public involvement process.
- (6) Invitation letters will be sent to project stakeholders along the project corridor, regardless of the format used for the meeting. Information regarding the meeting will be shared with the other municipalities along the project corridor for inclusion on their Web sites. Meeting documents will be posted on the Village’s Web site as well.

4. Anticipated Submittal Schedule

- a. The BCRs are anticipated to be resubmitted to the County for concurrence in January 2022.
- b. The Alternatives Analysis Summary Report is anticipated to be resubmitted to the Village and County for concurrence within two weeks of review comments being provided, pending the extent of the comments.

5. Open Forum

- a. The Village continues to receive redevelopment interest in the “Dome Parcel” at the southwest corner of Joliet and Wolf Roads. The Village has made potential developers aware that ROW or easements may be required as part of this project. As the Wolf Road project progresses and the preferred alternative is advanced, the amount of land acquisition required will be better understood.
- b. Engineer provided a summary of items that must be kept at the forefront of the project to be able to host the first Public Involvement Meeting by April 2022, including deciding on the format of the meeting (virtual versus in-person) and receiving comments on the Alternatives Analysis Summary Report by mid-February 2022.
- c. Engineer provided clarification on potential design variances from established IDOT design criteria that may be required as part of this project.

6. Next Meeting

The Monthly Progress Meeting for February will be held on February 7, 2021, at 2 P.M. via Microsoft Teams Meeting.

If there are any additions or comments, please call 815-744-4200 ext. 3124.

Prepared and respectfully submitted by Matthew J. Gazdziak, P.E.

- c: All Participants
Tara Orbon, P.E., Cook County Department of Transportation and Highways