



Minutes
 Monthly Progress Meeting for September 2021
 Wolf Road Reconstruction Phase I Study
 Village of Indian Head Park, Illinois
 September 13, 2021, 2 P.M.

Invitee	Representing	Present	Absent
John DuRocher, Village Administrator	Village of Indian Head Park (Village)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Hinshaw, Village President	Village of Indian Head Park	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Shawn Kennedy, Village Trustee	Village of Indian Head Park	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Katie Bell, P.E., Project Studies Manager	Cook County Department of Transportation and Highways (County)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Sanjay Joshi, P.E. Project Manager	Cook County Department of Transportation and Highways	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Darcie Gabrisko, P.E., Project Manager	Strand Associates, Inc. [®] (Engineer)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Gazdziak, P.E., Project Engineer	Strand Associates, Inc. [®]	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Raymond Pu, E.I.T., Roadway Engineer	Strand Associates, Inc. [®]	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tony Spinelli, P.E., CFM, Village Engineer	Strand Associates, Inc. [®]	<input checked="" type="checkbox"/>	<input type="checkbox"/>

A virtual meeting was held on Monday, September 13, 2021, at 2 P.M. The purpose of the meeting was to discuss items that have been advanced since the previous monthly progress meeting, items that are anticipated to be advanced before the next monthly progress meeting, and any other items related to the progress of the project.

1. Items Advanced Since Previous Meeting

- a. The Illinois State Archaeological Survey (ISAS) contacted Engineer as part of the Environmental Survey Request. The ISAS will be conducting a field visit at properties along the project corridor to evaluate the presence of items of potential archaeological significance.
 - (1) The Village mailed notice letters to the owners of the properties at which the archaeological survey will occur. The Village will share responses received from property owners with Engineer.
 - (2) The survey is anticipated to occur the week of September 20, 2021.
- b. The Traffic Capacity Analysis Report was revised following the previously provided County review comments and resubmitted to the County with comment dispositions. Engineer will contact the Illinois Tollway to solicit its input on the warranted traffic signal at the intersection of Wolf Road and I-294 Northbound Off-Ramp that is included in the proposed conditions alternatives analysis. It is understood that if the traffic signal is included in proposed alternatives, additional coordination will occur to discuss items such as maintenance responsibility, geometric impacts, and operational impacts to I-294.
- c. The BCRs were advanced toward their submittal to the County for review. The BCRs will include a recommendation for structure rehabilitation or reconstruction and accompanying opinions of probable construction cost.

2. Items to be Advanced Before the Next Meeting

- a. The Crash Analysis Report will be revised following previously provided County review comments.
 - (1) Crashes will be categorized based upon individual intersections and segments between intersections. If an intersection was found to have more than one crash per year, it will be superficially discussed. Intersections that do not meet that threshold will be discussed together, in a general sense.
 - (2) Discussion of Type K, Type A, pedestrian, and cyclist crashes will be included in the report.



- (3) Individual crash reports will not be included as attachments to the Crash Analysis Report.
- (4) Engineer will coordinate with IDOT regarding mapped crash diagrams for the individual intersections discussed in the report.

b. A review comment discussion meeting will be held between Engineer, County, and County's drainage review consultant in relation to previously provided comments on the Existing Location Drainage Study and Existing Hydraulic Analysis and Reports. The deliverables will be revised based upon the conclusions of the meeting.

c. The BCRs will be advanced toward their submittal to the County for review.

3. Items for Which Input is Needed

a. The County will provide Engineer with an Alternatives Memorandum example.

b. The County is in the process of reviewing the Traffic Capacity Analysis Report resubmittal.

4. Anticipated Submittal Schedule

a. The revised Existing Location Drainage Study and revised Existing Hydraulic Reports are anticipated to be submitted to the County for concurrence in September 2021.

b. The BCRs are anticipated to be submitted to the County for review in September 2021.

c. The revised Crash Analysis Report is anticipated to be submitted to the County for concurrence in October 2021.

5. Open Forum

Engineer will provide the County and Village with an anticipated schedule for the milestones that will be met before the first Public Information Meeting.

6. Next Meeting

The Monthly Progress Meeting for October will be held on October 4, 2021, at 2 P.M. via Microsoft Teams Meeting.

If there are any additions or comments, please call 815-744-4200 ext. 3124.

Prepared and respectfully submitted by Matthew J. Gazdziak, P.E.

- c: All Participants
Tara Orbon, P.E., Cook County Department of Transportation and Highways