



Minutes
 Cook County Department of Transportation and Highways and
 Village of Indian Head Park Kickoff Meeting
 Wolf Road Reconstruction Phase I
 Village of Indian Head Park, Illinois
 October 2, 2020, 10 A.M.

Invitee	Representing	Present	Absent
John DuRocher, Village Administrator	Village of Indian Head Park (Village)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Hinshaw, Village President	Village of Indian Head Park	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Shawn Kennedy, Village Trustee	Village of Indian Head Park	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Katie Bell, P.E., Project Studies Manager	Cook County Department of Transportation and Highways (County)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Edward Glowinski, P.E., Highway Engineer	Cook County Department of Transportation and Highways	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Adam James, P.E., Drainage and Utilities Manager	Cook County Department of Transportation and Highways	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sanjay Joshi, P.E., Project Manager	Cook County Department of Transportation and Highways	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tara Orbon, P.E., Bureau Chief of Project Development	Cook County Department of Transportation and Highways	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Brian Roberts, P.E., P.T.O.E., Traffic Manager	Cook County Department of Transportation and Highways	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Darcie Gabrisko, P.E., Project Manager	Strand Associates, Inc. [®] (Engineer)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Gazdziak, P.E., Project Engineer	Strand Associates, Inc. [®]	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Raymond Pu, E.I.T., Roadway Engineer	Strand Associates, Inc. [®]	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Alex Schwarz, P.E., Drainage and Hydraulics Engineer	Strand Associates, Inc. [®]	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tony Spinelli, P.E., CFM, Village Engineer	Strand Associates, Inc. [®]	<input checked="" type="checkbox"/>	<input type="checkbox"/>

A virtual meeting was held on Friday, October 2, 2020, at 10 A.M. The purpose of the meeting was to kick off the Wolf Road Reconstruction Phase I Engineering project.

1. Introductions

- a. Engineer introduced its key team members: Darcie Gabrisko as Project Manager, Matt Gazdziak as Project Engineer and main point of communication, Alex Schwarz as Drainage and Hydraulics Engineer, Raymond Pu as Roadway Engineer, and Tony Spinelli as Village Engineer.
- b. County introduced its key team members: Sanjay Joshi as Project Manager, Katie Bell as Project Studies Manager, Edward Glowinski as Structural Engineer, Adam James as Drainage Engineer, and Brian Roberts as Traffic Engineer.
- c. The Village introduced its key team members: Tom Hinshaw as Village President, John DuRocher as Village Administrator, and Shawn Kennedy as Village Trustee.

2. Project Background and History

The Village, County, and Engineer discussed the project's background and history, which began as an Invest in Cook Grant to study the feasibility of adding pedestrian accommodations along Wolf Road within the the Village's municipal limits. However, as the feasibility study progressed, it was determined the corridor would be better served by including the pedestrian accommodations in a full corridor roadway Phase I evaluation.

3. Corridor Walkthrough

- a. The Village, County, and Engineer discussed the overall scope of the project, which involves full reconstruction of Wolf Road from the southern limit at 79th Street to the northern limit at Plainfield Road. Pedestrian accommodations, including a sidewalk and shared-use path, will also be evaluated along the entire corridor.
- b. Engineer highlighted and discussed specific areas of the corridor that will require special consideration and/or coordination.
 - (1) Engineer noted that a separate Phase I Engineering Study is ongoing along Plainfield Road and includes all four legs of the intersection of Wolf Road and Plainfield Road. The Wolf Road project's northern limit abuts the Plainfield Road Phase I Study's limit at the south leg of the intersection. That project is also being led by the County.
 - (2) Engineer noted that Acacia Drive between the south intersection with Wolf Road and the north intersection with Wolf Road is anticipated to be reconstructed in 2021. Engineer is the Design Engineer for this reconstruction project and noted that the proposed intersection geometry for both intersections of Acacia Drive and Wolf Road will closely resemble the existing intersection geometry. Sidewalk is proposed as part of the Acacia Drive reconstruction, and the intention is to connect it with the Wolf Road pedestrian accommodations.
 - (3) Engineer noted the existing grading along the west side of Wolf Road near Cochise Drive is relatively steep. Roadway widening or incorporation of pedestrian accommodations would likely require a retaining wall.
 - (4) Engineer noted that north of Joliet Road, along both sides of Wolf Road, densely packed trees and shrubberies provide a natural barrier between Wolf Road and residential properties. Much of this is anticipated to be within the right-of-way and could be subject to removal as part of a widened roadway footprint. Village acknowledged its understanding of this matter and noted that coordination with residential property owners would be essential to mitigating the effects of any tree removals.
 - (5) The Village noted that the triangular area bordered by Joliet Road, Wolf Road, and Interstate 294 (I-294) is an area that is being considered for future redevelopment. The Village also noted that the corner parcel at the southwest corner of the Wolf Road and Joliet Road intersection is currently being considered by a developer for redevelopment into a gas station. Engineer noted that coordination will be required between the developer, the Village, County, Illinois Department of Transportation (IDOT), and Engineer to reduce potential conflicts between redevelopment plans and a potentially widened roadway footprint.
 - (6) The Village and Engineer noted that there is a cemetery near the southeast corner of the Wolf Road and Joliet Road intersection. A stone retaining wall is present behind the curb and gutter, which will make widening the roadway footprint a challenge. The County, Village, and Engineer agreed that impacts to this property should be avoided as much as possible. Engineer will communicate with the cemetery to collect available information for consideration as part of this project.

- (7) Engineer noted that the Flagg Creek Golf Course will be evaluated as a Section 4(f) property.
 - (8) Engineer noted that the Illinois Tollway's northbound I-294 off-ramp to Wolf Road will be reconstructed south of its existing location as part of the ongoing I-294 reconstruction and widening project being led by the Illinois Tollway. I-294 improvements are anticipated to be constructed from 2021 to 2023. The relocated off-ramp will be treated as an "existing condition" within the scope of the Wolf Road project. Engineer also noted that they were the lead on the Design Section Engineering team for the I-294 over Wolf Road section. After construction, the relocated off-ramp will be surveyed and incorporated into the project documents.
 - (9) The Village noted that properties along 70th Place are being considered for future redevelopment. Engineer noted that any traffic studies prepared by a property developer will have to be reviewed in the context of the Wolf Road improvements. Currently, no traffic signal is present at the Wolf Road and 70th Place intersection, but one may be warranted if a new development increases traffic levels to 70th Place. Adding turn lanes on Wolf Road at 70th Place would be a challenge.
 - (10) The Village noted that the Village of Burr Ridge has discussed extending 71st Street across Flagg Creek to intersect Wolf Road. It was unknown what stage of planning those discussions were at. Engineer indicated that it would communicate with the Village of Burr Ridge regarding this location as part of the general project communication.
 - (11) Engineer noted that the Pleasant Dale Park District property and Walker Recreation Center will be evaluated as a singular Section 4(f) property.
- c. County noted that before taking corridor traffic counts, Engineer should communicate with local school districts. Because of the COVID-19 pandemic, some school schedules have been shifted to virtual or hybrid virtual/in-person models. This communication would serve to schedule the traffic counts on days when the school schedules are closest to an all in-person model. Alternatively, an overall adjustment can be made to the traffic counts after the counts are taken.
- (1) County noted that County traffic staff would like to review proposed corridor Design Hourly Volumes before its implementation into the project as a whole.

4. Design Standards

- a. Engineer indicated that IDOT Bureau of Local Roads (BLR) standards will be used for the majority of the corridor. IDOT Bureau of Design and Environment (BDE) standards will be used for areas of the project that are under IDOT jurisdiction, such as the intersection of Wolf Road and Joliet Road. County agreed with this approach and noted that while the County does not have specific Phase I Engineering standards, its Phase II design standards would be provided as a reference during Phase I design.
- b. County indicated that IDOT BDE standards should be used for the project's hydraulic components.
- c. County noted that key design criteria, such as design speed and design vehicle selection, should be reviewed by the County before their incorporation into the project as a whole. Engineer agreed to coordinate with the County at the appropriate time.

5. Public Involvement

- a. Engineer indicated that the project stakeholder database will be developed and that project initiation letters will be prepared and mailed out to the project stakeholders at the onset of the project. The letters will serve as an introduction of the project to the stakeholders and be used to collect initial data.
- b. Engineer indicated that two public information meetings are anticipated for this project. The first public information meeting is anticipated to be held after corridor alternatives are developed. The first meeting will be used to collect feedback on the corridor alternatives and guide the preferred alternative selection. The second public information meeting is anticipated to be held after the preferred alternative selection and will serve to present the preferred alternative to the general public.

6. Anticipated Schedule

- a. Engineer presented an overall project schedule for Phase I Engineering. Engineer noted that Phase I Engineering would begin in Fall 2020 and would target achieving Design Approval from IDOT in September 2022.
- b. Engineer noted which schedule items would be the focus of efforts in the first three months of the project, including data collection and evaluation, topographical survey, environmental coordination, structural evaluations and reports, traffic counts, processing, and coordination, and public involvement.

7. Open Forum

- a. County noted that communications can be directed to Sanjay Joshi as the main point of contact, with Katie Bell (backup) copied.
- b. Engineer agreed to submit invoices to the Village on a monthly basis using the Local Roads Invoice template, as specified in the intergovernmental agreement between the Village and County. After payment from the Village to Engineer, the Village can electronically submit to County for reimbursement. Reimbursement requests shall include a cover letter, the Village invoice to County, confirmation of payment to Engineer, and a copy of the Engineer's invoice and supporting data.

If there are any additions or comments, please call me at 815-744-4200 ext. 3124.

Prepared and respectfully submitted by Matt J. Gazdziak.

c: All Participants