



Minutes
 Monthly Progress Meeting for January 2025
 Wolf Road Reconstruction Phase I Study
 Village of Indian Head Park, Illinois
 January 13, 2025, 2 P.M.

Invitees	Representing	Present	Absent
Amy Jo Wittenberg, Village President	Village of Indian Head Park (Village)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Charlie Eck, Village Trustee	Village of Indian Head Park	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Gavin Morgan, Village Administrator	Village of Indian Head Park	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tara Orbon, P.E., Assistant Superintendent	Cook County Department of Transportation and Highways (County)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Katie Bell, P.E., Project Studies Manager	Cook County Department of Transportation and Highways	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jennifer Palma Skrebo, P.E., Project Studies Division Head	Cook County Department of Transportation and Highways	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jeremy Nelson, Senior Project Manager	R.M. Chin & Associates, Inc. (R.M. Chin)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Andrea Barnish, Creative Director	R.M. Chin & Associates, Inc.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mateo Baker, Graduate Assistant Project Manager	R.M. Chin & Associates, Inc.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Gazdziak, P.E., Project Manager	Strand Associates, Inc. [®] (Engineer)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tony Spinelli, P.E., CFM, Village Engineer	Strand Associates, Inc. [®]	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Alexa Morris, Roadway Engineer	Strand Associates, Inc. [®]	<input checked="" type="checkbox"/>	<input type="checkbox"/>

A virtual meeting was held to discuss items that have been advanced since the previous meeting, items that are anticipated to be advanced before the next meeting, and other items related to the progress of the Study.

1. Items Advanced Since Previous Meeting

- a. Engineer, R.M. Chin, the County, and Village discussed Public Meeting No. 2, which was held in December 2024. Overall, positive feedback was received from meeting attendees. The Village noted that residents have continued to view meeting materials at Village Hall after the meeting.
- b. R.M. Chin shared that more than 200 comments have been received by the open public comment period deadline on January 10, 2025, and that counting and organizing the comments is ongoing.
 - (1) It was agreed upon to include comments received by January 15, 2025, in the feedback summary. This is to account for comments that may have been mailed or returned shortly after the deadline. The Village will send outstanding comments collected at Village Hall to R.M. Chin.
 - (2) It was noted that three petitions were submitted as part of the public feedback. The County recommended categorizing the petitions and individual comments in the same way that they were categorized for Public Meeting No. 1. Therefore, the petitions and individual comments will be clearly identified with their source in the Public Meeting No. 2 comment summaries.
 - (3) R.M. Chin will share comments received with the Study Team by the week of January 20, 2025.

2. Items to be Advanced Before Next Meeting

Before the Monthly Progress Meeting for February 2025, the Village, County, and Engineer will review the comments received from Public Meeting No. 2.

3. Items for Which Input is Needed

- a. The Village asked about the process for how the preferred alternative will be selected. As the Village is the Lead Agency on the project, the County defers to the Village on how this decision will be made. On other similar projects, the County has seen this accomplished in multiple ways, including bringing the topic to a Village Board of Trustees meeting or by creating a matrix of advantages and disadvantages for how each alternative meets the goals of the Study. This item will be further discussed at the Monthly Progress Meeting for February 2025, after the comments have been shared with the Study Team for review.
- b. Once the preferred alternative is selected, Engineer will communicate with IDOT to present the project at a monthly IDOT and FHWA Coordination Meeting. The project was previously presented at a meeting in July 2021. The desired outcome of the meeting will be to received concurrence on the scope of work and level of environmental processing before Engineer proceeds to refine the preferred alternative. Engineer previously received IDOT and FHWA concurrence on the logical termini and Purpose and Need at the July 2021 meeting.

4. Anticipated Schedule

- a. Week of January 20, 2025–R.M. Chin will send comments received to the Study Team for their review.
- b. February 3, 2025–At the Monthly Progress Meeting for February 2025, the Village, County, and Engineer will discuss the submitted comments and how the preferred alternative will be selected.
- c. March/April 2025–Attend the IDOT and FHWA Coordination Meeting.
- d. April 2025 and onward–Engineer will refine the preferred alternative.

5. Open Forum

No other items were discussed.

6. Next Meeting

The Monthly Progress Meeting for February 2025 will be held on February 3, 2025, at 2 P.M. via Microsoft Teams.

If there are any additions or comments, please call 815-744-4200 ext. 3169.

Prepared and respectfully submitted by Alexa C. Morris.

c: All Invitees