



Minutes  
Monthly Progress Meeting for February 2025  
Wolf Road Reconstruction Phase I Study  
Village of Indian Head Park, Illinois  
February 3, 2025, 2 P.M.

Invitees	Representing	Present	Absent
Amy Jo Wittenberg, Village President	Village of Indian Head Park (Village)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Charlie Eck, Village Trustee	Village of Indian Head Park	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Gavin Morgan, Village Administrator	Village of Indian Head Park	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Katie Bell, P.E., Project Studies Manager	Cook County Department of Transportation and Highways (County)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jennifer Palma Skrebo, P.E., Project Studies Division Head	Cook County Department of Transportation and Highways	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jeremy Nelson, Senior Project Manager	R.M. Chin & Associates, Inc. (R.M. Chin)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Andrea Barnish, Creative Director	R.M. Chin & Associates, Inc.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mateo Baker, Project Manager I	R.M. Chin & Associates, Inc.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Gazdziak, P.E., Project Manager	Strand Associates, Inc. <sup>®</sup> (Engineer)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tony Spinelli, P.E., CFM, Village Engineer	Strand Associates, Inc. <sup>®</sup>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Alexa Morris, Roadway Engineer	Strand Associates, Inc. <sup>®</sup>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

A virtual meeting was held to discuss items that have been advanced since the previous meeting, items that are anticipated to be advanced before the next meeting, and other items related to the progress of the Study.

1. Items Advanced Since Previous Meeting

Engineer gave an overview of the Summary of PIM No. 2 Comments document prepared by R.M. Chin. This summary shows the number and percentage of comments submitted according to comment category, the language of the four petitions submitted, and the total count of signatures per petition.

- a. The Village requested the number of comments shown on the summary document be broken up by method of comment, such as e-mail, voicemail, or comment card. Engineer and R.M. Chin will provide this revision before comments are posted on the Study Web site.
- b. The Village will send updated signature counts for the Ashbrook Townhome Association and Ashbrook Estate Homes Residential Association petitions to Engineer and R.M. Chin.
- c. The Village requested a list of conflicts raised in the comments received that need further evaluation. Conflicts included the left-turn lane at Indian Woods Drive, a traffic signal at Ashbrook Lane, the location of raised barrier medians, the retaining wall at the Lyonsville Cemetery, and any others. Conflicts shall be evaluated by Engineer after the selection of the preferred alternative.

2. Items to be Advanced Before Next Meeting

- a. The County confirmed its support for the three alternatives presented at PIM No. 2. With the alternatives containing the same roadway components, the County will defer to the Village for its selection of the preferred alternative that meets the needs of the community relative to pedestrian accommodations.
- b. To select a preferred alternative, the Village will discuss the alternatives at the Village Board of Trustees Meeting on February 13, 2025, using the Summary of PIM No. 2 Comments and the Alternative Comparison Matrix as part of the discussion. The Village shall present the Study Team with its decision of the Preferred Alternative at the Monthly Progress Meeting for March 2025.

- c. R.M. Chin will post the Summary of PIM No. 2 Comments document and the individual comment spreadsheet to the Study Web site. R.M. Chin will also update the Study Web site to show a count of comments received from PIM No. 2 and to show a preferred alternative selection time frame of spring 2025.

3. Items for Which Input is Needed

No other items were discussed.

4. Anticipated Schedule

- a. Week of February 3, 2025–R.M. Chin will publish Public Meeting No. 2 Feedback on the Study Web site.
- b. March 10, 2025–At the Monthly Progress Meeting for March 2025, the Village will notify the Study Team of the Preferred Alternative selection.
- c. April 8, 2025–Attend the IDOT and FHWA Coordination Meeting.
- d. May 2025 and onward–Engineer will refine the preferred alternative.

5. Open Forum

No other items were discussed.

6. Next Meeting

The Monthly Progress Meeting for March 2025 will be held on March 10, 2025, at 2 P.M. via Microsoft Teams.

If there are any additions or comments, please call 815-744-4200 ext. 3169.

Prepared and respectfully submitted by Alexa C. Morris.

- c: All Invitees