



Minutes
 Monthly Progress Meeting for April 2025
 Wolf Road Reconstruction Phase I Study
 Village of Indian Head Park, Illinois
 April 7, 2025, 2 P.M.

Invitees	Representing	Present	Absent
Amy Jo Wittenberg, Village President	Village of Indian Head Park (Village)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Charlie Eck, Village Trustee	Village of Indian Head Park	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Gavin Morgan, Village Administrator	Village of Indian Head Park	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Katie Bell, P.E., Assistant Director, Project Development	Cook County Department of Transportation and Highways (County)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jennifer Palma Skrebo, P.E., Project Studies Division Head	Cook County Department of Transportation and Highways	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jeremy Nelson, Senior Project Manager	R.M. Chin & Associates, Inc. (R.M. Chin)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Gazdziak, P.E., Project Manager	Strand Associates, Inc. [®] (Engineer)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tony Spinelli, P.E., CFM, Village Engineer	Strand Associates, Inc. [®]	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Alexa Morris, Roadway Engineer	Strand Associates, Inc. [®]	<input checked="" type="checkbox"/>	<input type="checkbox"/>

A virtual meeting was held to discuss items that have been advanced since the previous meeting, items that are anticipated to be advanced before the next meeting, and other items related to the progress of the Study.

1. Items Advanced Since Previous Meeting

Since the Monthly Progress Meeting for February 2025, the Village and Burr Ridge provided letters to the County stating their preference of Alternative 1–Baseline Sidewalk as the Preferred Alternative. With the Preferred Alternative selected, the following items can be advanced.

- a. Engineer provided an overview of the Public Meeting No. 2 Comment Response Letter, which will be sent to those who submitted a comment at or after Public Meeting No. 2. This letter notifies the public of the Preferred Alternative selection and responds to typical questions and/or concerns expressed in the comments. In the instance that the response letter does not answer a specific question or concern, a unique response will be provided to each comment. The language of this letter will also be used to update the Study Web site in effort to use consistent messaging. The Village will provide feedback on the Public Meeting No. 2 Comment Response Letter to Engineer.
- b. Engineer provided an overview of the Design Criteria Memorandum, which was originally created in 2021, but has recently been updated to include Preferred Alternative design elements, such as lane width and design vehicle preferences. The intention of this memorandum is to provide the County with baseline criteria that will be followed and identify potential deviations from stated IDOT design criteria before refinement of the design occurs. At the Village’s request, Engineer will provide additional context in the memorandum stating the Village’s preference for lane width and speed limit reductions. The County will review the Design Criteria Memorandum and provide feedback to Engineer.
- c. Engineer will present the Study at the May 6, 2025, IDOT and FHWA Coordination Meeting. The Study was previously presented at the July 13, 2021, IDOT and FHWA Coordination Meeting, where concurrence was provided on the Purpose and Need, logical termini, and anticipated environmental processing (Categorical Exclusion). The previously approved Purpose and Need stated that bicycle accommodations would be included in the Study. However, the Preferred Alternative does not include bicycle accommodations. The Study needs to be presented again to receive concurrence on a revised Purpose and Need and on the scope of the Preferred Alternative. Before submitting required meeting materials to IDOT and FHWA, Engineer will submit the materials to the County for their review.

- d. Engineer provided an overview of the updated project schedule. Engineer will continue refining the Preferred Alternative design throughout 2025 and 2026. During this time, the County and IDOT will have the opportunity to review and comment on the Study deliverables. The public can anticipate CAC Meeting No. 3 and Public Meeting No. 3 taking place in early 2027 or spring 2027, with anticipated Design Approval later in 2027. It was noted that the schedule is most dependent on the length of IDOT reviews, which can vary. The County agreed with the overall progression of the anticipated schedule.

2. Items to be Advanced Before Next Meeting

- a. Village will provide feedback on the Public Meeting No. 2 Comment Response Letter.
- b. County will provide feedback on the Design Criteria Memorandum.
- c. R.M. Chin and Engineer will respond to Public Meeting No. 2 comments and update the Study Web site with approved language from the Public Meeting No. 2 Comment Response Letter.
- d. Engineer will coordinate with IDOT regarding the May IDOT and FHWA Coordination Meeting.

3. Items for Which Input is Needed

No other items were discussed.

4. Anticipated Schedule

- a. Week of April 10, 2025–R.M. Chin will update the Study Web site.
- b. April 30, 2025–Engineer and R.M. Chin will respond to Public Meeting No. 2 comments.
- c. May 6, 2025–Engineer will present at the IDOT and FHWA Coordination Meeting.
- d. June 15, 2025–Engineer will submit 30 percent plan and profile and typical section drawings to County for review.

5. Open Forum

No other items were discussed.

6. Next Meeting

The Monthly Progress Meeting for May 2025 will be held on May 5, 2025, at 2 P.M. via Microsoft Teams.

If there are any additions or comments, please call 815-744-4200 ext. 3169.

Prepared and respectfully submitted by Alexa C. Morris.

- c: All Invitees