



Minutes
 Monthly Progress Meeting for May 2025
 Wolf Road Reconstruction Phase I Study
 Village of Indian Head Park, Illinois
 May 5, 2025, 2 P.M.

Invitees	Representing	Present	Absent
Amy Jo Wittenberg, Village President	Village of Indian Head Park (Village)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Charlie Eck, Village Trustee	Village of Indian Head Park	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Gavin Morgan, Village Administrator	Village of Indian Head Park	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Katie Bell, P.E., Assistant Director, Project Development	Cook County Department of Transportation and Highways (County)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jennifer Palma Skrebo, P.E., Project Studies Division Head	Cook County Department of Transportation and Highways	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Brian Roberts, P.E., PTOE, Traffic Manager	Cook County Department of Transportation and Highways	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jeremy Nelson, Senior Project Manager	R.M. Chin & Associates, Inc. (R.M. Chin)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Gazdziak, P.E., Project Manager	Strand Associates, Inc. [®] (Engineer)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tony Spinelli, P.E., CFM, Village Engineer	Strand Associates, Inc. [®]	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Alexa Morris, Roadway Engineer	Strand Associates, Inc. [®]	<input checked="" type="checkbox"/>	<input type="checkbox"/>

A virtual meeting was held to discuss items that have been advanced since the previous meeting, items that are anticipated to be advanced before the next meeting, and other items related to the progress of the Study.

1. Items Advanced Since Previous Meeting

Since the Monthly Progress Meeting for April 2025, the following items were advanced.

- a. Village reviewed and provided feedback on the Public Meeting No. 2 comment response letters prepared by Engineer. It was agreed that references to the land acquisition process and tree replacement language will be revised to match the formal County and IDOT policy documents they are referencing. The County’s land acquisition frequently asked questions document will be included with the comment response letters, where appropriate. IDOT’s description of a “tree” that is eligible for the replacement policy will be included.
- b. Village and County reviewed the Design Criteria Memorandum prepared by Engineer. The County shared additional information regarding its decisions on which land widths, design, and posted speed limits to use along the corridor. Discussion of the intersection design vehicles will be revised to note the controlling vehicle at an intersection and the potential differences in corner radii between using the IDOT policy design vehicle and a smaller, more context appropriate vehicle. A reference to sidewalk widths and buffers will be added to the memorandum. Engineer will update the memorandum to reflect County’s selected criteria so the document can serve as a guiding resource as the project advances and the design is refined. The memorandum will be included as an enclosure to the Project Development Report so criteria can follow the project into Phase II Engineering.

2. Items to be Advanced Before Next Meeting

- a. Engineer will finalize the Public Meeting No. 2 comment response letters based on the revisions discussed during the meeting. R.M. Chin will distribute the response letters.
- b. Engineer will revise the Design Criteria Memorandum based on the revisions discussed during the meeting and resubmit to the Village and County for approval.
- c. Engineer will present at the May 2025, IDOT and FHWA Coordination Meeting.



- d. Engineer will prepare the 30 percent plan and profile drawings and typical sections based on the approved Design Criteria Memorandum.

3. Items for Which Input is Needed

No other items were discussed.

4. Anticipated Schedule

- a. May 6, 2025–Engineer will present at the IDOT and FHWA Coordination Meeting.
- b. June 15, 2025–Engineer will submit 30 percent plan and profile and typical section drawings to County for review.

5. Open Forum

Village asked about the potential to preserve and replant trees in similar locations as existing once construction is completed. The County described the general process for how tree replacements are located. It is often the situation that sufficient room does not exist within the right-of-way to replant all of the tree replacements that are required based on the mitigation policy. In this situation, provisions will be made between the County and Village for Village to work with individual property owners to plant the replacement trees outside of the right-of-way. This is more advantageous than acquiring additional right-of-way solely for the purpose of tree replacement.

6. Next Meeting

Engineer will provide an e-mail update instead of the Monthly Progress Meeting for June 2025. The Monthly Progress Meeting for July 2025 will be held on July 7, 2025, at 2 P.M. via Microsoft Teams.

If there are any additions or comments, please call 815-744-4200 ext. 3169.

Prepared and respectfully submitted by Alexa C. Morris.

- c: All Invitees